



</CREATORS



**ADMISSIONS POLICY
AND PROCEDURES
ACADEMIC YEAR 2025-26**



π



PURPOSE

We aim to become the school of choice for the tech pioneers and entrepreneurs of tomorrow, who have the will to act for collective wellbeing and sustainable development.

We are a day and boarding school, offering a challenging STEM-focused international education, leading to British examinations, to the international communities in Spain and overseas

We have an unwavering focus on mathematics, sciences and technology that prepares students for STEM careers and entrepreneurship that nurtures each student's individual passions and talents, allowing them to realise their aspirations and dreams, to become productive global citizens and tech pioneers who actively contribute to the communities where they live, study and work.

INTRODUCTION

At Creators School, we are on a mission to build a school that pioneers science, technology, engineering, mathematics (STEM) and entrepreneurship.

Creators School is a cutting-edge educational institution dedicated to fostering creativity and innovation. Our mission is to inspire the next generation of boundary-pushing problem-solvers through outstanding teaching, engaging learning experiences, superb facilities, a challenging STEM-focused curriculum, and collaboration with industry partners. We are devoted to enabling students to excel in their learning, achieve their aspirations, and prepare them for their future careers, especially as tech entrepreneurs.

Our mission is to ignite curiosity in the minds of tomorrow's leaders. Our curriculum gives priority to learning and teaching of science, mathematics and technology, and is crafted not just to educate but to inspire. We empower our students to delve deeply into fundamental STEM disciplines, equipping them with the knowledge and practical skills needed to turn groundbreaking ideas into reality. By nurturing a community of passionate learners, forward-thinking educators, and supportive families, we aim to be the launching pad for the next generation of tech pioneers, innovators and world leaders who will shape a better, smarter, and more innovative and sustainable world.

To add further to the positive learning environment, our campus is located in an inspirational setting, in a picturesque town among the mountains and forests near Marbella, in southern Spain. We are committed to an environmentally sustainable school in an area of stunning natural beauty, where we make use of our surroundings for outdoor learning experiences and maintaining a healthy lifestyle.

**In September 2025,
Creators opens its doors to students from Year 3 (age 7 years) to Year 10 (age 14 years).**

Choosing Creators School for your child implies a long-term commitment between the school, your child, and you as a family. Our admissions process provides an opportunity for parents/guardians and the school to get to know each other and determine whether our school is the right choice for your child.

COMMITMENTS

Creators School is committed to the principles of equity and fairness in its admissions process. We are committed to inclusion and diversity in our school and admit students who we determine will thrive in, and benefit educationally and socially from, attending Creators School. We seek students who will make a positive contribution to the life of our day and boarding community.

We seek families who are committed to the Creators School purpose and values, who value the international nature of our STEM-focused curriculum, and who are willing to participate fully in all aspects of our diverse, exciting, and challenging programmes.

To fulfil the school's purpose of providing education in a STEM-focused international environment, and through English as the language of teaching, we do consider factors such as an applicant's prior educational, cultural, and linguistic background.

PLACEMENT OF STUDENTS

Creators School is a STEM-focused school, with an evaluation process that identifies students with the STEM talent to benefit from our programmes. We admit students who have previously demonstrated a passion and skill for STEM-related subjects or activities.

Creators School will normally admit students according to their age on 1st September of the year of entry. However, some applicants may come from countries or schools with a different academic system. We endeavour to admit the student to the year group that the admissions team considers to be the most appropriate and in the best interests of the student's learning and wellbeing, ensuring no gaps in their educational progress.

RESIDENCY CONDITIONS

Admissions are open to international residents in Spain, or Spanish students with permission to attend a British international school. Day students admitted to Creators School should reside either with their parents or with a legal guardian, that one or both parents have approved, and that also have a DNI/NIE/TIE or resident permit

STUDENTS WHO REQUIRE ADDITIONAL LANGUAGE OR LEARNING SUPPORT

We seek students whose academic and wellbeing needs can be met by our STEM-focused programmes and the student support services we have available at the time of admission. Students requiring language or learning support may be admitted when support resources are available for the student's language or learning needs, at the time of admission, that will enable them to thrive. We are able to admit students requiring language or learning support, up to our capacity. Once that capacity has been reached, we are unable to admit students until capacity becomes available.

Creators offers its curriculum in English. The school provides support to students for whom English is a second or foreign language. We also offer Spanish language lessons to students for whom Spanish is a second or foreign language.

PREFERENCE

Preference may be given to siblings of Creators School students if they also comply with Creators School's STEM-focused admissions criteria.

TIMELINE

Applications for admission will be accepted from February 2024, for the academic year 2025-2026. Registering interest for the academic year 2026-2027 can also be done from 26th February 2024.

More information is available on our admissions portal on our [website](#) and on our dedicated admissions page [Admissions page](#).

The school will accept applications for admissions throughout the school year if applicants meet all the STEM-related requirements for admission.

The Admissions Team is here to help you and will provide information about the school and its programmes. They will also explain the admissions requirements and provide support at every step of the process.

FIVE EASY STEPS TO APPLY TO CREATORS SCHOOL

1 Enquiry

To begin the process parents/guardians should complete a simple Enquiry Form online [here](#). We will then contact you to support you through the remainder of the process.

2 Mathematics Entrance Test

All students are requested to complete an online entrance test under examination conditions. Arrangements for this test will be made by our admission team in response to your enquiry. Sample tests are available on our website or from our admissions team. Before the test, you should pay the Admissions and Evaluation Fee, according to the instructions in the Fee Schedule and Procedures on our Admissions page [here](#).

3 School Visit and Evaluation Session

Following a successful entrance test, you will receive an invitation to visit our school and book an evaluation session. This session includes a conversation with parents/guardians and the student to evaluate if and how the student will benefit from the STEM-focused educational experience that Creators School offers.

4 Application Form

Once the student is approved for admissions, you should complete the Application Form [here](#).

5 Acceptance

Once the student is accepted you should pay the Enrolment Fee and the Endowment Fee, according to the instructions in the Fee Schedule and Procedures on our Admissions page [here](#).

REQUIRED DOCUMENTS

There are several documents required to complete the application and final registration process. We recommend that you go through the checklist below and ensure you have the necessary documents ready to complete the Application Form. We prefer that you upload them with your online application, but you may also submit them to our admissions office.

DOCUMENT CHECKLIST

Stage 1 – required to submit an application.

- A completed Application Form for each applicant. **(To be completed online)**
- A passport-size photo of each applicant on a plain white background. **(To be uploaded)**
- International students: A copy of the applicant's passport and/or NIE/TIE, and birth certificate; and a copy of the passport and/or NIE/TIE of the parents/guardians. **(To be uploaded)**
- Spanish students: A copy of the applicant's DNI and birth certificate; and a copy of the DNI of the parents/guardians. **(To be uploaded)**
- Spanish students: A copy of the document stating that the applicant is eligible to attend a British international school. **(To be uploaded or brought to the school)**

Stage 2 – required before admission to the school.

- Agreement with all parts of the Acknowledgement Section in the Application Form, including the **Fees Schedule and Procedures**, and the **Admissions Policies and Procedures** in this document. **(To be completed online)**
- Previous school reports or transcripts for the previous three years (for students for whom this school is not their first). **(To be uploaded or brought to the school)**
- A copy of the applicant's health card and/or medical form, including vaccination status. **(To be completed online and/or uploaded)**
- A copy of any assessments relating to students who are Gifted or Talented in STEM-related areas of the curriculum, or Special Educational Needs (e.g. Educational Psychologist reports, Speech and Language Therapy), if applicable. **(To be uploaded or brought to the school)**

DECISION

Following a review of the evaluation, the application form and the submitted documents, the final decision about admission is made by the Admissions Committee, and a corresponding communication will be sent to the parents/guardians. The decision may be:

! OFFER OF A PLACE

The confirmation of a place will be subject to the payment of the enrolment fee and endowment fee, according to the instructions in the offer letter. An invoice will also be issued for the tuition fee for the first term. If the payment is not completed by the agreed deadlines, the place may be lost. Students not in possession of a NIE/TIE or student resident permit may not be allowed to join the school immediately. The school can provide help to obtain student visas if required. Parents/guardians wishing to reserve their school place until the residency process is completed may pay the appropriate term fees. It is a condition of any offer that parents/guardians have given all the information relevant to the application, including details of academic, behavioural, or social matters. Where it is discovered that information has been withheld, the offer may be withdrawn.

!! WAITING POOL

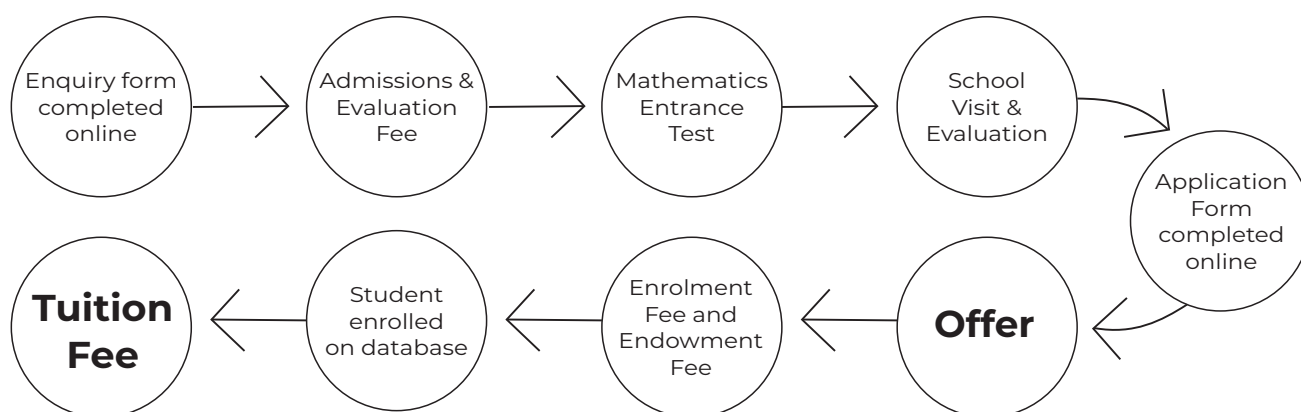
If the applicant has completed the process successfully, and there are no vacancies in the corresponding class, then the application will become part of the school Waiting Pool, which will be reviewed each time a vacancy occurs.

!!! NON-ACCEPTANCE

The school reserves the right not to accept an application if it considers that:

- the school is not the appropriate learning environment for the student or the family, according to the commitments above.
- the school would be unable to provide the language or learning support needs of the student.
- the required documentation is not provided.

SUMMARY OF ENROLMENT PROCESS



CONTACT DETAILS AND SCHOOL LOCATION

FOR FURTHER INFORMATION OR IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT:

Telephone enquiries
+34 655 255 779

Admissions or fee enquiries
admissions@creators.tech

Other general enquiries
info@creators.tech

School location
Creators School
Calle Huerta de Rufino s/n, 29679 Benahavís, Málaga
(Click [here](#) for the office location on Google Maps.)